

Granite Oaks Water Users Association
Board Meeting Minutes
Meeting of March 23 2022

Approved April 27, 2022

THOSE PRESENT

BOARD MEMBERS

Contract Staff

Jim Bricker – President -
Ken Nelson, Vice President
John James, Treasurer -
Daryl Mathern, - Secretary
Ron Weber – Board Member
J D Sale -Board Member

Bob Busch, Manager, GOWUA
Allen Kaplan – Accountant
Cheryl Ibbotson – Ariz. Utility Billing Solutions
Derek Scott- A Quality Water Co.-Operator

Guests: Matt Olson

1. The meeting was convened at 9:00 AM at 302 W. Willis St., Prescott, by President Jim Bricker.

The President announced that Matt Olson had agreed to accept a position on the Board for the term ending in September, 2022. He welcomed Matt to the Board.

2. Approval of Minutes of meeting of March 2, 2022

Motion: Ken Nelson moved to approve the minutes of March 2nd. Daryl Mathern seconded. Motion passed unanimously.

3. Reports:

3a. Financial Report

Allen Kaplan handed out his summary for February, 2022. He said that year to date water sales of 30.7K were 1.3k less than last February. He said year to date expenses were about 4k more than a year ago, due mostly to the repair of the Deerfield access road. He said that most expenses are relatively fixed, except for maintenance and repair items.

Allen reported that cash balance is up 3k from January to 288k.

3b. Operator's Report

Derek Scott reported that well static levels are listed in the Board report. ADWR will be on site this morning to take their soundings for the year. He reported the meter reading went well this month and that all equipment was working correctly.

Derek reported that that the VFD's have been installed

3c. Arizona Utility Billing

Cheryl Ibbotson reported that everything is going well. She reported that they are working on the report to the ACC Utility Division that is due in May.

Daryl Mathern asked about some reports he has received from customers that paid their account, but their bill showed a past due amount. When the customer called in, they were

told that the payment had cleared. Cheryl, responded that they process mail every day and that she would investigate.

3d. Manager's Report

Bob Busch reported that the unaccounted for water was about 8.4% at 202,000 gallons. There was only 1 account using more than 30,000 gallons in February.

He reported that he has sent requests for quotes on a generator for Deerfield to four vendors: Generac, Kohler, Cummins and Caterpillar. He has gotten only one response. A couple of the vendors did not even acknowledge the request. There was some discussion about the load required for Deerfield. Derek reported that John Patton confirmed that a 60kw load for either propane or diesel is required.

Bob reported that the Purchased Power Adjustment Mechanism material was approved by the ACC, and a notice will accompany the March bill. Ken Nelson asked that a copy of the notice be emailed to Board Members ahead of the bill.

4. Old Business

4a. Action Items –

- *Action Item: Derek Scott will check to see what type(s) of meters are available and what the cost would be to replace the current meter.*
Item still open.
- *Action Item: Derek Scott will contact Master Meter to see what they recommend for a field test.*
Item still open.
- *Action Item: Bob Busch will obtain quotes for a propane generator to replace the existing one at Deerfield. He will coordinate with Derek Scott to determine the load requirement at Deerfield.*
Item still open
- *Action Item: Bob Busch will obtain a quote to complete the grading and rock work at Glenshandra .*
Item still open

4b. Discussion and possible approval of proposal to replace the backup generator at Deerfield. No action taken

5. New Business

5a. Possible appointment of a new Board Member for the remainder of the 2022 term, expiring Sept., 2022.

Matt Olson appointed

5b. Discussion and possible action concerning leak detection drive -by reading.

Bob Busch reported that according to Pat Carpenter, 3 ½ to 4 hours are required for meter reading, plus Arizona Billing would need about an hour to process the read data and make calls. The cost would be between \$300 and \$350 for each drive-by.

There was some discussion about when it could be done. Derek Scott indicated it would be done in the middle of the month between readings. There was also a discussion about the number of drive-bys to complete for the year, ie 6. 9. or 12 months. Cheryl Ibbotson reported that about a dozen leak alerts are received every month. It was

determined that the mid-month reading would not affect or impact any data or normal meter reading routines.

Motion: Ken Nelson moved to approve a mid-month drive-by for a period of 6 months, after which it would be reevaluated. Daryl Mathern seconded. Motion passed.

Meeting was adjourned at approximately 9:30 AM.

Next meeting is scheduled for Wednesday, April 27th at 302 W. Willis.

Minutes transcribed by Bob Busch

Submitted By:

Secretary